

Counseling Center

Position Title: Graduate Assistant Counseling Center

Reports to: Counseling Center Director or designee Jennifer.Schneiderman@uni.edu

General Terms of Employment:

- For the Fall semester 20 hours per week, beginning August 21, 2023 and ending December 15, 2023. These dates might vary upon approval of the academic calendar.
- For the Spring semester 20 hours per week, beginning January 16, 2024 and ending May 10, 2024. These dates might vary upon approval of the academic calendar.

Compensation:

- Graduate Assistantship stipend is **\$2,779.00** for half-time and **\$5,558.00** for full-time per semester and may be prorated depending on start date.
- Graduate Assistants and their spouses may qualify for in-state tuition.
- Graduate Assistants may receive University holidays and do not work during the interims between semesters.
- For more information regarding Graduate Assistantship procedures review <https://grad.uni.edu/funding>.

Primary Responsibilities:

- Public speaking and program implementation: Assist with outreach activities, which includes facilitating and coordinating educational training and workshops, as well as planning and providing mental health awareness events.
- Provide direct mental health support to students through the Let's Talk peer mental health program.
- Serve on committees and projects as assigned that support the mission of the Counseling Center.
- Assist with promotion and advertising of Counseling Center information and services.

General Qualifications:

- Must be a full-time, degree-seeking student in a UNI's residential graduate program.
- Be regularly admitted without provisions to degree status in a graduate degree program.
- Maintain a cumulative GPA of at least 3.00. First semester graduate students must have an undergraduate GPA of at least 3.00.
- Have an official transcript on file in the Office of Admissions and be fully declared in their graduate major.
- Must meet UNI's HRS employment eligibility.

Preferred Qualifications:

- Must be reliable, dependable, and organized.
- Training will be provided for delivering peer mental health counseling, but previous counseling experience is also preferred.
- Experience working with students of diverse educational, racial, ethnic, gender, sexual, and cultural identities needed.
- Public speaking experience preferred.

Application Process and Deadline:

To apply, submit the [Assistantship application form](#). Attach: resume, 3 references, and a cover letter. Direct your application to Jennifer Schneiderman. (Jennifer.schneiderman@uni.edu).

Applications received by **April 17** will be given full consideration.

UNI actively seeks to enhance diversity and is an Equal Opportunity/Affirmative Action employer. The University encourages applications from persons of color, women, individuals living with disabilities, and protected veterans. All qualified applicants will receive consideration for employment without regard to age, color, creed, disability, gender identity, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other basis protected by federal and/or state law.